**Mitchell United Way**

PO Box 729 ⏐ Mitchell, SD 57301

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**Grant Award Follow-Up Report**

Evaluation is an integral part of the grant process that is necessary for our records and will assist us in project assessment and future grant awards. As a part of your grant award the Mitchell United Way COVID-19 Relief Board requires you to return this document to Mitchell United Way within **six months** from the grant date. *Failure to return this follow-up report could affect future application for funds.*

**CONTACT INFORMATION:**

Grant Date:       Grant Amount:

Organization Name:

Address:       City:       State:      Zip Code:

Organization Contact:       Email:       Phone:

**NARRATIVE:**

**Describe how this grant supported any costs associated with your organization’s programs, affected by COVID-19. *Examples: supplies/equipment purchased; staff involvement; distribution costs; and any other pertinent information considered useful to know.***

**Describe how this grant helped meet your organizations goals and what difference it made to your targeted population. List any unanticipated benefits or challenges encountered with your project.**

***Attach any pictures, event marketing or documentation of the grant-supported activities.***